

High Country United Way

ALLOCATION TIME LINE FOR 2017-18 FUNDING

By January 31 - Allocations committee complete review/revisions of allocations process/procedure and develop time line for funding

February 2 – Present proposals for allocations process/procedure and time line to Executive Committee

February 9 - Present allocations process/procedure and time line to Board of Directors

By February 26th – Revisions of the Application materials by Allocations committee

March 2 - Allocations committee presents any revisions of materials to Executive Committee

March 10- Press release to media outlets by HCUW staff

March 10 – Email applications to agencies and put on HCUW web site by HCUW staff

March 24 – 8:30 Agency Meeting at Wells Fargo/upstairs

April 7 - “Requests for Renewal Funding” applications due to the HCUW office

April 11 – Executive Director reviews renewal applications for completeness

April 21 – “Requests for Program Funding” applications due to HCUW office

By April 26 – Executive Director reviews new applications for completeness

By May 2 – Allocations committee meeting, 2:00, @ Creekside Electronics, to:

- do initial screening of applications
- determine which meets HCUW Community Impact and Needs criteria
- determine the amount of allocated funds that go to Community Impact proposals and the amount that go to Community Needs proposals
- clarify/finalize what the two Funding Councils are tasked to do

May 17– Allocations committee meeting, 2:00, @Creekside Electronics:

- Community Impact and Community Needs Funding Councils will have completed their review of program applications and have recommend funding amounts to present to the Allocations Committee
- Allocations committee will finalize their grant recommendations for the Board of Directors

June 1 - Grant recommendations to Exec Committee

June 8 – Allocations Committee makes grant recommendations to full Board for Board’s approval

First quarterly payment to Agencies from HCUW office in July 2017